

CheckMark Payroll ServicesSM

More Payroll Solutions, More Service,
More for Your Money from CheckMark

Payroll has been our business since 1986...you could say it's in our corporate DNA. CheckMark is your best source for handling payroll backed by highly-experienced professionals. We've got you covered from complete payroll processing services to our do-it-yourself payroll software. CheckMark features personal service, proven quality, and payroll specialists. Nothing is outsourced. All CheckMark products and services are built and supported in the USA.

So we can offer a total payroll service, CheckMark has partnered with the leading HR professionals and with time and attendance developers to give our customers access to a full-featured HR Support Center and an online time and attendance solution. Get access to the best HR practices, labor law posters, and other resources. Save money with our web-based time clock. No investment is required.



Our Customers Say...

"Hey, I wanted to pass along a quick thank you!!! I've got some new employees I hired last month and between them I'm already saving \$158 in this quarter alone!" *Randy C.*

"I set-up my company and generated paychecks in less time than I spent on hold with XYZ company. I am sold! Your price is right, you provide all the functionality I need, and with an interface that is simple and intuitive to use. Thank you!" *Gay W.*

CheckMark Payroll ServicesSM

for Small
Business

Check Us Out



 CheckMark Payroll ServicesSM

CheckMark Payroll Services for Small Business

It is a fact many employers are dissatisfied with their current payroll service. We can help. CheckMark's has the reputation of providing great service and knowing the answers to difficult questions. With CheckMark, you will always have easy access to payroll support and work with payroll professionals you can depend on. For your convenience, we offer three levels of service.

Pay & File Complete is our most popular payroll service option and for good reason. Simply submit your payroll data for complete payroll processing and we do the rest. Plus you get access to our virtual HR department to help you avoid troublesome HR

With **Pay & File Pro** you get our complete payroll processing service customized to fit your needs. We handle payroll so you can focus on your core business.

With either of our two Pay & File services, CheckMark assumes management for all federal, state, and local payroll tax payments and filings. Avoid the pitfalls of filing payroll taxes. Simply submit your payroll information and your assigned payroll specialist will process and confirm your payroll. You're not just a number with CheckMark...our payroll services are customized to fit your needs. Never a late filing

more >

Call **800.444.9922** today or visit:
www.checkmark.com

 CheckMark
Payroll ServicesSM

How Pay & File Payroll Service Works for You

Pay & File Complete and Pay & File Pro are full service payroll options. Rest easy knowing that a payroll professional is handling all the details. Pay & File Complete clients receive free online HR Support, including best HR practices, employee handbook template, current labor law posters, and other HR resources. Our payroll service includes:

- CheckMark setups up a customized payroll for you and verifies your current payroll records.
- We remind you when it's time to process each payroll.
- We calculate all types of wages and deductions including garnishments.
- File and make deposits for federal, state, and local payroll taxes.
- Employees are paid by direct deposit and notified by email.
- Using a secure site, we give you password protected online access to payroll reports, which are available 24/7 to you and your accountant.

Basic Payroll Processing is perfect for employers who want a more hands on payroll. With this option, our payroll specialist will process your payroll and direct deposits, while you control printing the paychecks and paystubs onsite. Payroll reports include data needed for you to file your taxes and pay your employer expenses. Save money by printing checks and filing taxes yourself.

How Basic Payroll Service Works for You

- We setup an online payroll for you and verify your current payroll records.
- We remind you when it's time to process each payroll.
- Your payroll is processed by our specialists and uploaded for your approval.
- You are ready to print paychecks and paystubs from your location. Reports are available online.

Compare Our Payroll Service Options

Choose a payroll service that fits your needs:

	Pay & File Complete	Pay & File Pro	Basic Payroll Processing
Submit payroll online, or by email, phone, or fax	✓	✓	✓
Review by a payroll specialist	✓	✓	✓
Deductions and incomes of all types	✓	✓	✓
Direct Deposit	✓	✓	✓
FUTA & SUTA (SUI) unemployment reports	✓	✓	✓
GL interface export	✓	✓	✓
1099 employee pay service	✓	✓	✓
Print and ship paychecks	✓	✓	
Guaranteed on-time tax filing	✓	✓	
New hire reporting	✓	✓	
Federal, state, and city tax filing	✓	✓	
State and city tax filing	✓	✓	
Virtual HR department	✓		
HR Support Center access	✓		
HR 3-minute compliance audit	✓		

Call 800.444.9922 and ask for more information about CheckMark's Payroll Processing, Time Clock, and HR Services.

Solutions & Services for Small Business

HR Support Center

Every small business has Human Resource obligations, which can expose business owners and managers to the potential of costly employment lawsuits and audits. CheckMark has partnered with a team of HR professionals to give our customers affordable access to a full-featured HR Support Center. The HR Support Center is available online 24/7, to help you with all of your HR needs. When you need personal consultation by phone or email, refer to our HR On-Demand Program.

Integrated Time & Attendance

CheckMark has partnered with the very popular SwipeClock™ web-based time clock to provide affordable, convenient time and attendance solutions. There is NO software to install. Simply view, edit, and run reports right through your web browser.

The Online 401(k)

As a CheckMark client, you now have a one-stop solution to meet all of your payroll and retirement needs. Ask about The Online 401(k) and discover the many benefits including easy setup, online enrollment, and round-the-clock account access

Business Software from CheckMark

For Windows® and Macintosh®.

CheckMark Payroll Software: An easy to use do-it-yourself payroll solution ideal for employers, accountants, and payroll services alike.

CheckMark MultiLedger Software: A proven, integrated, networkable accounting package for small businesses.

CheckMark 1099 Software: Prints and e-files 1099 MISC, INT, DIV,



CheckMark Payroll Services™

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